



PATIENT PARTICIPATION GROUP

Meeting held at Long Bennington Medical Centre on Wednesday 20th March 2024
at 10:00 a.m.

Attendees: NB, KB, SB, MG, PKB, CS, LS, AT.

- 1. Apologies for absence**
ER.
- 2. Approval of minutes of previous meeting for 21.02.2024 & AGM 14.03.2024**
Agreed as a true record.
- 3. Matters arising – all items discussed as part of this meeting agenda.**
 - The group has previously discussed coming up with some team values. MG agreed to investigate, this item will be added onto the next meeting to be discussed.
- 4. Surgery Updates –**

14th Wellbeing walk today! Walk Leader training course attended by the two additional volunteers.

- The additional volunteers will be supported by CS, IM & KB to complete their training.
- Today's walk will be led by IM & KB.
- The group spoke about the possibility of increasing the frequency of the walks once the two additional volunteers are onboard.

DNA's Feb

- There were 86 DNAs in February
- Missed appointments are continuingly being monitored by the Leadership team.
- **Staff Update**
- EH has now completed her Apprenticeship and decided to pursue her Career elsewhere.
- The Medical Centre has a new Nurse joining us on the 9th April 2024.

Minute Taker Needed

- CS shared with the group that now EH has left LBMC she does require a Minute Taker – CS openly asked if anyone is willing to assist and no one replied in favour.

Patient Stats

- CS shared with the group that LBMC have 3545 patients that have successfully downloaded the NHS APP and are using it.
- We have the highest proportion of patients using the NHS App in our Primary Care Network.

Home Visit Support Update – KB, AT.

- AT raised about patients becoming dependant on visits – he does not feel his patients are at this level but has often had the thought of this happening – NB commented that she hoped she would notice if this was the case and AT is willing to self-manage this situation and communicate with NB should this arise.

Dementia Group Support – NB, KB.

- The last session proved to be another success with 30 people attending.
- NB has received feedback from the Speaker of the previous to last session, they commented on how unique this group is and they had not seen another group operate like ours.

Foston Neighbours – SB.

- Foston Neighbours have had their AGM since our last meeting – They now have two new volunteers. This is welcomed by all at Foston Neighbours.
- SB stated that Foston Neighbours members DBS have been renewed and will let CS have copies of these.

Equipment Clinic

- AT, SB are still available to assist with this project once we get this off the ground.
- JB has had confirmation from Grantham Hospital that they are collecting used equipment and it can be dropped off at the reception desk in the Physio department.
- CS to contact Grantham Hospital, to gauge what equipment they can take back and when we would be able to drop off in order to establish when we can do the drop off clinics here.



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Covid Over 75yrs Invites

- CS informs the group that invites will shortly be going out to those patients who are over 75yrs or are immunosuppressed for their Covid Vaccine.
- These appointments will be held at the Medical Centre and not at the Meres in Grantham as it has done previously.
- The Medical Centre has approx. 1100 patients who are eligible.
- There is a possibility some of these appointments will be offered as a drive through appointment.

Terms of Reference

- No changes to this document are needed currently.

Annual Declaration of Commitment

- CS passed copies of this document for all to read and sign.

Wellbeing Talk – PKB

- PKB delivered a small speech on wellbeing to the group.
- Referring to the DESS (Diet, Exercise, Stress & Sleep) if we manage all these elements or change one of them how much it can have an impact on us.
- CS shared with the group that she has arranged for the Health & Wellbeing Coach to deliver a small presentation in the next meeting.

Patient Focus Newsletter

- During this meeting there was several references referring to putting information in our next edition Patient Newsletter.... These being NHS App focus, Home visit support, Blood Pressure Clinics dates, Specialist Roles.
- All the above will contribute towards the content of the next edition newsletter going out which we hope to be published for Summer 2024.

Any Other Business

- LS wanted to reiterate to the group that she will Chair on a temporary basis. The groups actively need for this position to be promoted for LS to step down.
- NB offers her apologies for not being available for the next meeting.



- MG offers her apologies for not looking at the Team Values – This item will be added to the agenda for the next meeting.
- KB will not be available to assist with the next two walks due to own personal circumstances.
- CS informs the group of an update regarding Leg Ulcers – We will continue to provide the Care for these patients in house.
- CS informs the group that we do not have an update regarding the Provision of Service for Treatment room patients. We will however continue to provide this service until another provider is sourced.

Date And Time of Next Meeting

- Wednesday 17th April 2024 at 10am.