

LONG BENNINGTON MEDICAL CENTRE

The Medical Centre
Dring's Field
10 Valley Lane
Long Bennington
Newark
Notts NG23 5FR

Tel: (01400) 281220

www.longbenningtonmedicalcentre.nhs.uk

EMAIL CONSENT FORM

In the future, Long Bennington Medical Centre would like to send letters to you via email. These will include letters inviting patients to clinics for their Heart review, Diabetic review, Asthma reviews, Health check invitations as well as patient newsletters and other similar letters.

How we will use the email facility:

- 1) We will limit email correspondence to patients who are adults 18 years or older, or the legal representatives/carers of patients.
- 2) We will use email to communicate with you only about non-sensitive and non-urgent issues such as: Recall screening for patients with long-term conditions, appointment scheduling, general non-urgent correspondence, requests to contact the practice for test results. All emails to you will be made a part of your medical record. You will have the same right of access to such emails as you do to the remainder of your medical file.
- 3) We will not disclose your email address to anyone outside the practice.
- 4) Email communication is not intended to be used as a form of two-way communication – it is solely for the purpose of the Practice sending you electronic correspondence. Therefore please do not reply via email to our Practice emails. However you will be expected to send us an email confirming receipt of our message after you have received and read an email message from us (failure to acknowledge emails by ignoring a request for a read receipt may prevent us from sending any further emails)

In a medical emergency, please do not use the email facility.....call the emergency services. We would also ask that you do not use email for urgent problems. If you have an urgent problem please call the Practice.

Emails are generated by an NHS secure service; however they are transmitted over a public network to a personal email address and as such may not be secure.

Please complete the attached form below and return it to Reception.

Karen Turner, Practice Manager
Long Bennington Medical Centre

Partners

Dr S R W Longfield GMC No. 3488243
Dr P G Watson GMC No. 6027025
Dr E A Montague GMC No. 4205562

Associates

Dr L M Roscoe GMC No. 6102482
Dr E Watson GMC No. 6078134

Practice Manager

Miss K Turner

CONSENT TO RECEIVE EMAILS

Please tick the box below as appropriate:

- I give consent to the practice to use my email address as above if my email is a shared email.
- I consent to the practice contacting me email for the purpose of health information. I will ensure that I keep the practice informed of my up to date email address at all times, or if the email is no longer in my possession.

Patient full name:	
Patient date of birth:	
Patient email address:	
Patient signature	
Today's date:	

We will not send out any emails unless you have explicitly consented.

All patients have the right to change their minds and have this service stopped. If you no longer wish to receive these text messages please notify the practice in writing.

PLEASE NOTE THAT WE CANNOT ACCEPT INCOMING EMAIL MESSAGES.

PRACTICE USE ONLY:	SMS CONSENT TEMPLATE COMPLETED	<input type="checkbox"/>	Staff initials:.....
	FORWARD FOR SCANNING	<input type="checkbox"/>	Staff initials:.....
			Date:

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