

4. (National Association of Patient Participation (NAPP))

Alison has not heard any news from their finance manager to confirm membership, however payment has been taken.

5. SWOT analysis

Alison expressed thanks for the analysis from the PPG, the practice found it useful and confirmed findings from their own analysis.

6. AOB:

a. Explanation was given on transferring to another pharmacy. Once registered with another pharmacy one cannot transfer back to the surgery for future prescriptions. However one off collections from a chemist is permitted for dispensing patients.

b. Registration is required ordering prescriptions online from a pharmacy e.g. Lloyd's pharmacy. They will deliver only if registered online. Postage of prescriptions might also be a possibility although Alison and Dr Montague expressed some doubt for safety reasons.

c. Alison notified the group that she was only able to attend the PPG meetings quarterly.

1. Colin wondered if the waiting rooms and dispensary was at the point of information overload. It was explained that the important information has to be displayed.

2. A suggestion was made to invite speakers for topical subjects. However it is difficult to arrange speakers and usual preference is for daytime talks.

3. The dispensary questionnaire for the Dispensing Services Quality Scheme (DSQS) is being analysed at the moment and will hopefully be available for the next meeting.

4. Bob has taken a code of conduct and terms of reference for PPG, it is a copy from the Belvoir Vale PPG.

There being no further business the meeting closed at 7pm.

Date of next meeting: Tuesday 11 April 2017